SAFE MENTOR JOB DESCRIPTION

WHAT IS A SAFE MENTOR?
SAFE Mentors are upper division students who serve as mentors to first year students. SAFE Mentors work with first year students throughout their first year helping them adjust to life in college.

WHAT DOES A SAFE MENTOR DO?
SAFE Mentors works with the SAFE Program under the Office of Identity, Equity, and Engagement (IEE) to provide adequate mentoring for assigned students. Successful mentors are flexible and wear many hats. SAFE Mentors help students learn the “academic” ropes of the university, serve as a bridge between faculty, staff & students, and aid students in their social integration to campus. They are also creative team players in helping students adjust to the rigors of the college experience. For example: SAFE Mentors help students:
- develop skills necessary to succeed in college
- define realistic goals and expectations within their first year of college
- Stay motivated towards achieving academic success
- Strengthen students’ self-esteem and confidence

SAFE Mentors help create a sense of community for students and are expected to spend approximately 5 hours per week with their assigned mentor group.

YEARLY RESPONSIBILITIES OF A SAFE MENTOR
SAFE Mentors are expected to be involved in all aspects of the SAFE Program. Involvement includes, but not limited to:
- Serving as a role model both academically and socially
- Maintaining and encouraging a positive attitude towards the SAFE program
- Serving as a reliable academic, campus/community resource and referral agent.
- Helping students establish goals and explore career options.
- Challenging students to take risks and succeed both inside and outside of the classroom
- Mentoring students for one full academic year
- Planning both social and academic activities with students
- Attending Mandatory Trainings, Meeting, and Programs
- Maintaining a 2.5 cumulative GPA
- Performing all other duties and responsibilities as assigned.

BENEFITS
As a SAFE MENTOR, the benefits are endless! SAFE Mentors will:
- Enjoy the Small Wins of working with first year students
- Assist new students in making a healthy transition to the UNC Charlotte
- Gain valuable leadership experience
- Develop close working relationships with faculty and staff and become even better students.
- Receive training which will help develop leadership, interpersonal, and mentoring skills.
- Move in early during the Fall semester
- Earn $10.00 (Mentors) $10.25 (Senior Mentors) per hour for 5 hours per week

REQUIREMENTS
- Commitment to 1 academic year of service
- Knowledge of UNC Charlotte Campus and Local Community
- Be an upper class student.
- Participate in at least one student organization, club or group (desirable)
- Have at least a 2.5 GPA
- Have excellent interpersonal skills and the ability to work in a culturally-diverse environment
- Have a sincere concern for the well being of first year students.
- Ability to communicate and work well with others
- Attend all Mandatory Dates

IMPORTANT DATES - Attendance is mandatory for all SAFE Mentors
- SAFE Spring Orientation: April 1st 4:00pm – 6:00pm
- SAFE Mentor Training: August 8th – August 12th
- SAFE Voyage: August 14th – August 19th
- Fall Convocation: August 21st
- Mentee Reception: August 25th

*Fall 2022 dates are tentative until the University confirms the Fall 2022 Academic Calendar.*